

**North Shoal Creek Neighborhood Association
Meeting of the Board of Directors
October 16, 2012
Village Christian Apartments meeting room**

Board members in attendance: Kenneth Webb, Donna Eagar, Juliette Kernion, Alice Kubacak, Claudia Perez, Sherran Williams

Absent: Sal Espinosa, Ernie Garcia, Jeri Wines

Item 1: Call to order, adoption of the agenda

President Kenneth Webb called the meeting to order at 6:33 pm.

Agenda changes proposed by Board members: Sherran Williams proposed some additions under committee discussions, and Juliette Kernion asked to remove item 3 since there were no minutes to approve.

Motion by Donna Eagar to adopt the revised agenda. Seconded. Approved unanimously.

Item 2: Board of Directors membership

Kenneth read Article 10, item 3c of the bylaws noting that any officer with more than three absences shall be removed by a two-thirds vote of the Board members.

Motion by Donna Eagar to remove Sal Espinosa from the NSCNA Board of Directors due to unexcused memberships. Seconded. Motion approved unanimously.

Item 3: Appointment of committee chairs

Sherran Williams volunteered to chair the Membership and Bylaws Committees for the remainder of 2013. She said that while not much could be done regarding bylaws at this point in 2012, she could always carry over the duties into 2013 if needed.

Motion by Donna Eagar to appoint Sherran Williams to chair Bylaws and Membership Committees. Seconded. Approved unanimously.

Item 4: Honda sign variance

First Texas Honda has indicated they want to continue working with neighborhood groups to arrive at an agreement for the sign variance. The Development Committee met to discuss the matter, and chair Kevin Wier told Kenneth he would talk with the Honda representatives, and perhaps set up a meeting with them and the committee. It's unlikely the committee will meet again until after the November general membership meeting.

Item 5: Liability insurance

Kenneth received information from AISD about using Pillow (or any school facilities) for meetings starting this school year. Liability insurance is required, and then AISD must approve our requests. Kenneth is working with neighborhood insurance agent Nader Mdeway to get some quotes, hopefully by the end of the month. It's not going to be possible for the Nov. 13 NSCNA general meeting to take place at Pillow.

Juliette suggested that no action be taken yet regarding liability insurance until other meeting options are found and costs compared. Board members were in general agreement.

Item 6: November general membership meeting

Kenneth said some possibilities would be St. Louis Catholic Church and Satay. Sherran has been researching options.

Sherran said that it would cost \$238 to use Satay to meet as long as we needed, appetizers included in the cost but probably not tip. St. Louis Cathedral would cost \$85/hour with a \$300 refundable deposit. We would use the Wozniak Hall facility there for two hours. Alice Kubacak, who is a member of the church, said we would need to confirm the room sizes, since the small room might not be enough space. She agreed to work with Sherran on getting a good quote.

Kenneth is also looking into the possibility of using the First Texas Honda meeting room, which was offered to us. He said there's a large conference room in there with rows of chairs.

Donna said that the Village Christian Apartments activity room is booked for Nov. 13, but is currently available for the NSCNA general meeting date in January. There is no cost to use the room.

Juliette recommended putting the issue on the agenda for the November meeting, so members can offer input for future meeting locations.

Motion by Juliette Kernion to try to get the First Texas Honda conference room as the first choice for the November 13 general meeting, with St. Louis as the backup option. Seconded. Approved unanimously.

Other options to consider for future general meetings that Board members suggested included the Highland Lanes meeting room, The Goodnight, and the Chase building.

Kenneth said he'll arrange to print the "corrections" for date and location for the meeting signs. The signs must be out by November 3. Sherran will get the signs from Ernie and Kenneth.

Item 7: Committee meeting schedules

Donna agreed at the last meeting to get committee meetings on the NSCNA Google calendar, when there are committee meetings.

Donna said that several members have agreed to serve on the Election Committee for the January elections: Tomas Rodriguez as chair, Jon and Julia Menegay, and as a parliamentarian if needed, Betsy Todd. Kenneth checked the bylaws and confirmed that the committee needs to be elected by the Board.

Motion by Alice Kubacak to accept the candidates named above for the Election Committee. Seconded. Approved unanimously.

Item 8: Committee reports

8a: Treasurer – No report since Jeri is absent.

8b: Media Committee – Sherran suggested including a membership renewal form and envelope for 2013 membership in the next newsletter delivery – just inserted loose or wrapped in the newsletter. Claudia Perez, who is the newsletter editor, said we could include the form in the newsletter itself and just have only the envelope loose. Kenneth said he'd check with Barb at Republic Printing about possible costs of printing the envelope, address labels, etc.

8c: Development Committee – No committee report

8d: Bylaws Committee -- No committee report

8e: Membership Committee -- No committee report

8f: Beautification Committee – Kenneth said the Allandale Estates sign area has been mowed, although no one's sure who did it. Juliette recommended this issue be sent to the Beautification Committee (Mary Jane Wier) to look into.

Item 9: Approval of expenditures

Since the Board decided not to take action on the liability insurance, Kenneth said he had nothing else to report.

Motion by Juliette Kernion that the Board approve up to \$500 to rent a space for the November 13 general meeting. Seconded. The \$500 was picked because of the deposit at St. Louis. Approved unanimously.

Item 10: Schedule of future Board meetings

The next NSCNA Board of Directors meeting is scheduled for November 8 at Village Christian, then December 13 at the same location.

Motion by Donna Eagar that the Board approve the dates set above. Seconded, approved unanimously.

Item 11: SNA

Kenneth reported that the SNA tree planting project on Burnet will be deferred until licensing issues are sorted out. Sherran asked if NSCNA had sent the check to help with tree planting yet; Kenneth said he didn't know but would check with Jeri.

Item 12: New business

Kenneth raised the discussion about whether Board meeting minutes should include the names of members who vote against a motion. Donna noted that this Board was fine with it, and the new Board should decide for themselves. Juliette said that as Secretary, she is currently noting who voted for and against motions.

Motion by Sherran Williams that Board meeting minutes not record names of people who vote for, against or abstain, but only the numbers. Seconded. Motion failed to pass by a vote of two in favor (Kenneth Webb, Sherran Williams), two opposed (Juliette Kernion, Alice Kubacak), one abstaining (Donna Eagar).

Kenneth offered some suggestions for upcoming general membership meetings, such as limited discussion on an issue until a motion is made and seconded; limiting time per speaker on an issue; reminding people not to speak until the meeting chair recognizes them. The Board discussed the idea of getting a timer and timekeeper for future meetings.

Item 13: Adjournment

Motion by Alice Kubacak to adjourn. Seconded. Meeting adjourned at 7:51 pm.

Minutes submitted by Juliette Kernion, Secretary, North Shoal Creek Neighborhood Association.