

**North Shoal Creek Neighborhood Association  
Meeting of the Board of Directors  
Town North Nissan  
Thursday, January 19, 2012**

In attendance: Kenneth Webb, Donna Eagar, Juliette Kernion, Jeri Wines (at 6:45), Marlene Bartlett, Amelia Cobb, Sal Espinosa, Ernie Garcia, Alice Kubacak, Robert Seidel

Absent: Scott Smith

**Item 1: Call to order, adoption of agenda** -- Meeting was called to order at 6:32 pm by President Kenneth Webb. Donna moved to accept agenda without changes; seconded and adopted by consent.

**Item 2: Approval of minutes, Jan. 4 BOD meeting** – Alice moved to approve minutes from January 4, 2012 board meeting; seconded and adopted by consent.

**Item 3: Treasurer's report** -- While waiting for Jeri, Kenneth asked board members if they're interested in serving on this year's Budget Committee.

**Item 4: Board discussion** --All board members introduced themselves.

**Return to Item 3: Treasurer's report** – Jeri said she is still working with past president Chip Rosenthal on a final financial report for 2011. The only significant change from the previous treasurer's report would be about \$300 in membership dues.

Jeri noted that NSCNA has more members now than it did at the same time in 2011. She handed board members a membership listing that included all 2012 members, as well as 2011 members that have not yet joined for 2012. In addition, Jeri said she is working on getting new keys for the NSCNA post-office box, so she can check the PO box for membership and get us an accurate count for 2012.

Marlene volunteered for the Budget Committee. Jeri will chair committee. Donna moved to approve the treasurer's verbal report; seconded and approved unanimously.

**Item 3.1: Adoption of resolution for RBFCU** -- Jeri noted this is the same agreement we signed last year, and that it was signed by the President and Treasurer last year. Donna had witnessed the signatures as Secretary. Marlene moved that the form be completed and submitted, and signed by President and Treasurer; seconded and approved unanimously.

**Return to Item 3: Treasurer's Report:** Kenneth asked if board members had expenses to be paid before the Budget Committee drafts the 2012 budget. Jeri said the NSCNA PO box and also ANC dues need to be paid. The ANC payment was already approved at the last board meeting, so at this point the form just needs to be edited to reflect the new President, and a check sent.

Kenneth recommended we adopt last year's budget as an interim measure until this year's budget is approved.

Amelia moved to adopt last year's budget as an interim measure, seconded and approved.

**Item 5: Approval of Austin Neighborhood Council Dues:** This item was addressed during the discussion in agenda item 3.

**Item 6: Approval of 2012 Calendar --** Kenneth notes that under the usual scheduling rules, our 2012 general meetings would be March 6, May 1, September 4, and November 6 for this year's general membership meetings. September 4 is the day after Labor Day, November 6 is Election Day.

Donna moved to schedule the meetings on March 6, May 1, September 4, November 13, and in 2013, January 8; seconded and approved by consent. These dates are dependent on Pillow approving and confirming them.

Board of Directors meetings: Discussion of optimal days/dates. Thursday is be the best day for everyone. Amelia points out that second Thursdays would give us better lead time before general meetings. Board adopts second Thursdays by consensus; Alice will talk with the Town North Nissan contacts about securing their meeting room. The next meeting will be Thursday, February 9 at 6:30 pm.

**Item 7: Organization of Committees –** Kenneth referred to a list of 2012 Directors and 2011 standing committee chairs, drawn up by past President Chip Rosenthal. Amelia made some corrections to her personal contact information. Mary Jane Wier has agreed to continue as chair of Beautification Committee at least through the tree-planting project. Kevin Wier has agreed to continue as chair of the Development Committee. Amelia said she wants to continue as Social Committee chair. In addition, Chip Rosenthal has approached Kenneth with interest in serving as Traffic Committee chair, as Jon Menegay has stepped down.

The Board discussed the duties of the Media Chair and the Bylaws Chair. Alice expressed her concern that the Media Chair needs to be a board member, and hoped the bylaws could be changed so that would not be necessary in future years. Jeri read the Membership and Safety Chair descriptions as well.

**Item 7.1: Approval of Committee Chairs --** Kenneth determined that according to the by-laws, the board needs to approve committee chair recommendations from the President. However, he felt the board did not need to confirm continuing chairs from 2011. Ernie moved to confirm Chip Rosenthal as Traffic chair; seconded and approved unanimously.

Robert asked to head the Membership Committee. Sal asked to chair Bylaws, and said he plans to look into the matter of bylaws issues in the neighborhood, do some research, and then perhaps work with Kenneth on a board meeting devoted to what to do about bylaws and the Bylaws Committee. Kenneth agreed to recommend Robert for Membership and Sal for Bylaws. Alice moved to approve these recommendations; seconded and approved by consent.

Amelia expressed her concern about the need for a Media chair and volunteers for media responsibilities such as newsletter and website. Kenneth said he would talk with new board member Scott Smith to see if he might be interested or would know people who would be interested in at least doing some of the Media work.

Discussing Safety Committee led Jeri to note the next Commanders Forum is February 7 at 7 pm, and she will email the board with the details.

## **Item 8: Committee Reports**

**Item 8.1: Social Committee** -- Amelia would like to reschedule the Luminaria Walk since we have all the materials from December. Wondering if we shouldn't wait and use the newsletter to advertise the event, which means late February or March. Juliette asked if the materials can be stored that long and Amelia says that's not a problem. Sal thought it would be good to do it around a school or other NSCNA event. General agreement to postpone the event until December 2012.

Kenneth also suggested it's a good idea to start thinking about the springtime garage-sale event. Amelia agreed but said she's not ready to propose a calendar yet. She said she hopes to move the garage sale to late April this year, or maybe May 5.

**Item 8.2: Traffic Committee** -- Kenneth says the big item has been coordinating with neighbors on city traffic calming projects. Neighbors turned in five requests earlier this week to the city. We have applicants for Rockwood north of Steck, Rockwood south of Steck, Primrose, Steck, and Ashdale. The program will act on applications twice a year and any neighbor can submit an application as applicant for the street on which he/she lives.

Donna said she and Chip Rosenthal went to the Burnet Road Corridor meeting earlier in the day. The project is looking at bike lines on Burnet Road and turning some of the middle turn lanes into medians, and a pedestrian-activated light at Ashdale and Burnet and other streets.

**Item 8.3: Media Committee** -- Discussion of schedule and content for next newsletter. Marlene offered to help sell ads, Juliette will send her ad information from previous years. Amelia asked for space for a Social article; Robert asked that the next issue include a membership form.

**Item 8.4: Development Committee** -- Kenneth passed out copies of the Development Committee's annual report that Kevin Wier wrote earlier in the month. Kenneth pointed out one of the biggest issues: a proposed re-development at 8100 Burnet Road, which has applied for a zoning change. The Development Committee has a meeting scheduled about the development. In addition, he had information regarding the short-term rental situation: the city scheduled a hearing on Tuesday night 1/24 at City Hall to consider amending the ordinance concerning short-term rentals.

**Item 9: New Business** -- Robert brought up the membership fee and said \$15 seemed high to him, especially during a recession, and it is preventing neighbors of his from joining. Discussion about membership fees and whether the Board might want to consider changing fees to be per-member instead of per-household. Kenneth asked Robert to look at the bylaws to see whether the board has the authority to change membership dues, or if it's the general membership, and report back to us.

Donna moved for adjournment; seconded and approved by consent. The meeting was adjourned at 8:17 pm.

Minutes prepared and submitted by Juliette Kernion, Secretary.

Minutes approved by NSCNA Board of Directors on February 9, 2012.