

**North Shoal Creek Neighborhood Association
Meeting of the Board of Directors
June 21, 2012
Village Christian Apartments Craft Room**

Board members in attendance: Kenneth Webb, Donna Eagar, Jeri Wines, Juliette Kernion, Ernie Garcia

Absent: Sal Espinosa, Alice Kubacak

Guests attending: Claudia Perez, Sherran Williams

Item 1: Call to Order and Adoption of Agenda

Meeting was called to order at 6:34 pm by President Kenneth Webb.

Motion from Juliette Kernion to adopt the agenda as presented. Seconded. Approved unanimously.

Item 2: Approval of minutes

Kenneth said he had not yet had a chance to review the minutes from the May 24 meeting, and asked that the approval be tabled until the next Board meeting. The Board raised no objection.

Item 3: Schedule of Board meetings

Kenneth wondered if the July Board meeting needed to be rescheduled for a week earlier, since the bylaws stipulate a July 15 deadline for submitting Nominating Committee members. He asked the Board if anyone had notified them they were volunteering for the committee; no volunteers.

Sherran Williams said that Vicki McFadden would be interested and would send Kenneth an email. She had wanted to come to the meeting to discuss the nomination process but had a conflict.

Kenneth decided the July Board meeting would therefore remain on Thursday, July 19 and would take place in the Village Christian Apartments craft room.

The August meeting was tentatively set for August 16, and the September meeting for September 13.

Item 4: Newsletter editor introduction and discussion

Donna Eagar introduced Claudia Perez, who volunteered to edit the NSCNA newsletter. Donna will take responsibility for distribution, but someone is still needed to oversee ad sales. Claudia said the July newsletter should be okay without an ad manager, since it would be a smaller newsletter.

Jeri said that some ads had been sold earlier in the year that needed to be published. She said “Wig Spa” had bought one ad and “Mane Image” had bought two for upcoming newsletter issues.

Donna said the July newsletter would focus on a report of the July 4 parade.

Kenneth said he would find the list of how many houses are on each street in the neighborhood, for distribution purposes, and would send it to Donna.

Sherran Williams asked if Randolph-Brooks had bought any ads. Kenneth said he plans to contact them, but the credit union will be moving out of the neighborhood in October. Donna suggested contacting Austin Telco and UFCU.

Item 5: Treasurer's report

Jeri shared a spreadsheet and a membership roster with the Board. She said the current checking account balance was \$5805.18. Some charges on the spreadsheet needed to be moved to different categories.

Jeri said the money market account balance is over \$30K, and expressed her concern that it was not being used for traffic calming, which she felt was its original intent. Sherran Williams said she has documents she can share that indicate what the fund can be used for.

The Board approved the Treasurer's report without objection.

Item 6: Independence Day NSCNA Celebration planning

Sherran distributed a list of members for the July 4 Event Committee, along with a list of tasks they would be doing, and the estimated costs based on 2010 and 2011. She also had a list of donations from neighborhood businesses for the event. The committee scheduled a June 27 meeting to finalize details.

Sherran said the parade route would be slightly different this year – the lineup would be at Rockwood and Crosscreek, and would proceed clockwise instead of counterclockwise. Randolph-Brooks donated water bottles and there will also be juice. A firetruck will be parked at the event (not in the parade).

Sherran said she is working with City Councilmember Laura Morrison's office to get the police permit costs waived, and is also trying to get the Parks and Recreation fees waived. Ernie Garcia put out signs for the event around the neighborhood.

Donna wanted to discuss insurance for the event. She talked with Nader Mdeway, the insurance agent in our neighborhood who has been handling our event insurance for the past several years. He said there are two kinds of insurance: general liability, which covers the kinds of incidents that could lead to a lawsuit, and would cost \$300 for one day, and accident insurance, which covers small personal accidents, and which costs another \$200. There is a million-dollar cap on the general liability insurance.

Donna said Allandale's neighborhood association has a year-long policy that costs about \$2,000.

Claudia asked what was being protected and who would be sued. Donna said theoretically board members, NSCNA members and even neighborhood residents could be named in a lawsuit. Sherran said that NSCNA needed the insurance especially because of the funds in the money market account.

Donna noted that there hasn't ever been an injury, or threats, or problems at NSCNA events. But despite that, we might want to consider insurance for the event. She noted that Nader will be waiving his fee for NSCNA, as he has done in previous years.

Jeri asked if anything would be covered by the City of Austin since the event is on park grounds? Sherran said no, not when an organization is sponsoring an event.

Kenneth said he felt the general liability insurance was a worthwhile investment. Ernie said she felt it was not really needed, but we should probably get it anyway.

Motion by Donna Eagar that the Board approve purchasing general liability insurance for the one-day July 4 event. Seconded. Approved by voice vote.

Sherran said Mott from Art for Your Head has been paid already – she has not charged us the full amount but would like the full amount if we have the money to pay for it. She said we are paying her the same amount as in previous years.

Item 7: New business

Kenneth noted that it was 7:30 and since some Board members planned to attend the adjacent Sustainable Neighborhoods meeting, there was not a lot of time for new business. He wanted to mention two items. The first was short-term rentals – he was aware the City of Austin had first reading on an amendment regulating STRs, but did not know the details since he was out of town.

The second item was the special committee the Board created to look into the lack of volunteering. He said he's talked with one NSCNA member who agreed to serve as a member, but not the chair.

Ernie asked how many unexcused absences were permitted for Board members, in regards to members who had not been at recent meetings. Donna said Sal had an excused absence for this meeting.

Kenneth noted that Robert Seidel resigned from the Board. Juliette asked when the resignation took place, for the purpose of accuracy in the May Board meeting minutes. Kenneth said he wasn't sure whether it was before the May meeting. The Board is now at seven members.

Jeri read a list of names from people who paid their NSCNA membership via PayPal and offered to volunteer for various committees. Donna said it might be a good idea to devote the next Board meeting to thinking about things that the volunteers on the list could do, perhaps giving them assignments. Jeri said perhaps some of them could help on July 4, but Sherran said they were not really needed for the event.

Jeri said she has lots of ideas about how NSCNA can engage more with neighbors. Donna agreed that this would be a good focus for the next few Board meetings.

Motion by Jeri Wines to adjourn. Seconded, approved unanimously.

Meeting adjourned at 7:41 pm.

Minutes submitted by Juliette Kernion, Secretary, North Shoal Creek Neighborhood Association.

Minutes were approved by NSCNA Board of Directors July 19, 2012